

UNCLASSIFIED

Copy \_\_\_\_\_ of \_\_\_\_\_ copies  
Headquarters, 1<sup>st</sup> Armored Division  
Fort Bliss, TX 79918  
23 1300 September 2025

**OPORD 25424 (1ST ARMORED DIVISION AND FORT BLISS ANNUAL VOLUNTEER AWARD CEREMONY CY26)**

**This order contains tasks that do not impact Battalion and below training calendars and was approved by G3 (HSMC).**

**(U) References:** *Omitted* (if no references are listed)

- a. (U) AR 360-1 Army Public Affairs Program, 8 OCT 20.
- b. (U) AR 608-1 Army Community Service, 19 OCT 17.

**(U) Time Zone Used Throughout the OPORD:** Local.

**(U) Task Organization:** *Not used.*

**1. (U) Situation.** The United States Army proclaims 19-25 APR 26 as National Volunteer Week. Fort Bliss recognizes outstanding volunteers for their service to the local community and the Installation by hosting the Annual Volunteer Award Ceremony.

**2. (U) Mission.** On 24 1330 APR 26, The Fort Bliss Community hosts the Annual Volunteer Awards Ceremony, at the Centennial Banquet and Conference Center (CBCC) to thank community volunteers for their selfless service and to encourage others to volunteer their time and efforts within the community.

**3. (U) Execution.**

- a. (U) Commander's Intent. *Not used.*
- b. (U) Concept of Operations. This is a three (3) phase operation.

(1) (U) Phase I (Nominations). Phase I begins upon receipt of this order and information is provided to all 1AD and Fort Bliss units, agencies, Soldiers, Families, and Civilians to provide nominations for 1AD & Fort Bliss Annual Volunteer Ceremony by submitting volunteer nomination packets. Phase I includes the online submission of the judge's POC information to the Volunteer Corps Manager NLT 27 FEB 26. Phase I is completed on 06 MAR 26, when the submission site is no longer available.

(2) (U) Phase II (Judging). Phase II begins upon the deadline for submission of the Outstanding Ambassadors in the sub-categories of: Junior Non-Commissioned Officer (NCO), Senior NCO, Officer, and Spouse, Community Spirit, Heart of the Borderland, Making A Difference Award, Family, Youth and Volunteer of the Year

**UNCLASSIFIED**

**OPORD 25424 (1ST ARMORED DIVISION AND FORT BLISS ANNUAL VOLUNTEER AWARD CEREMONY CY26)**

packets on 06 MAR 26. This phase is completed at the conclusion of the selection board on 11 MAR 26.

(3) (U) Phase III (Ceremony). Phase III begins on 24 1330 APR 26, with the Volunteer of the Year Awards Ceremony at the CBCC, 11199 Sergeant E. Churchill St. This phase ends at the conclusion of the ceremony NLT 24 1600 APR 26.

c. (U) Scheme of Maneuver. *Not used.*

d. (U) Tasks to Subordinate Units.

(1) (U) 1AD and Fort Bliss Tenant Units.

(a) (U) Upon receipt of order, solicit nominations for the Fort Bliss Army Volunteer Annual Awards.

(b) (U) NLT 27 FEB 26, Brigades, Separate Battalions, and volunteer agencies, identify one (1) representative (SGT or GS-05 and above) to participate on the volunteer award judging panel. Provide name and contact information of representatives to the AVCC in paragraph 5.

(c) (U) NLT 06 MAR 26, submit complete nomination packets for Outstanding Ambassadors in the sub-categories of: Junior Non-Commissioned Officer (NCO), Senior NCO, Officer, Spouse, Community Spirit, Heart of the Borderland, Making A Difference Award, Family, Youth, and the Fort Bliss Volunteer of the Year Award to the AVCC using *Appendix 01 (Fort Bliss Annual Volunteer Ceremony Nomination Packet)*. *Late nominations will not be accepted.*

(d) (U) On 11 0900 MAR 26, provide selected judges to conduct the judging panel at the Family Resilience Center (FRC) Bldg. 250 Club Rd.

(e) (U) NLT 1230 24 APR 26, BPT to send nominees, if selected, to report to the Centennial Banquet and Conference Center (CBCC) to participate in the official ceremony at 1330.

(2) (U) USAG Fort Bliss.

(a) (U) DFMWR.

1. (U) Serve as the primary staff proponent overall responsible for the planning, coordination, and execution of this event.

2. (U) Provide marketing for Fort Bliss Annual Volunteer Ceremony.

3. (U) Provide two photographers during the ceremony.

**UNCLASSIFIED**

**OPORD 25424 (1ST ARMORED DIVISION AND FORT BLISS ANNUAL VOLUNTEER AWARD CEREMONY CY26)**

4. (U) Showcase the Fort Bliss Volunteer Appreciation Video on the Fort Bliss MWR Facebook page at Fort Bliss Family and MWR and Fort Bliss Army Volunteer Corp.

5. (U) Submit official invites for command attendance through 1AD Protocol.

(b) (U) GPAO.

1. (U) Work with the DFMWR to publicize the event as determined appropriate by the internal PAO editorial board regarding timeline, coverage, and placement on public affair platforms.

(c) (U) GRSO.

1. (U) On 24 1330 APR 26, provide a Chaplain for the ceremony invocation. Provide contact info to the AVCC in para 5.

e. (U) Tasks to Staff.

(1) (U) 1AD Protocol.

(a) (U) Send invites to Fort Bliss Senior Leadership and Spouses.

(b) (U) Assist with seating chart of Fort Bliss Senior Leadership and Spouses for the ceremony NLT 24 hours prior to event.

(2) (U) SGS.

(a) (U) 24 1330 APR 26, request the presence of the 1<sup>st</sup> Armored Division Commander and Command Sergeant Major at the awards ceremony

f. (U) Coordinating Instructions.

(1) (U) Nomination Packets are available now until 06 MAR 26 for FB units and agencies at [www.bliss.armymwr.com](http://www.bliss.armymwr.com). Search AVC.

(2) (U) Outstanding Ambassadors in the sub-categories of: Junior Non-Commissioned Officer (NCO), Senior NCO, Officer, Spouse, Community Spirit, Heart of the Borderland: Honoring Ft. Bliss Soldiers serving in the El Paso Community, and Family. Nominees must be registered in the Volunteer Management Information System (VMIS) and are required to have logged a minimum 100 hours for the period of 01 JAN 25 – 31 DEC 25.

**UNCLASSIFIED**

**OPORD 25424 (1ST ARMORED DIVISION AND FORT BLISS ANNUAL VOLUNTEER AWARD CEREMONY CY26)**

(3) (U) Volunteer of the Year Award (01 JAN 25 - 31 DEC 25). Nominees must be registered in the Volunteer Management Information System (VMIS) with a minimum of 200 hours for the period of 01 JAN 25 - 31 DEC 25.

(4) (U) Youth Volunteer Award (01 JAN 25 - 31 DEC 25).

(a) (U) Nominees must be registered in the Volunteer Management Information System (VMIS) and are required to have logged a minimum 50 hours for the period of 01 JAN 25 - 31 DEC 25.

(b) (U) Nominees must be 17 years of age or younger.

(5) (U) NLT 27 MAR 26, Organizational Points Of Contacts must provide photos to ACS/AVC coordinator(s). Photos of Volunteers will be used for a slideshow at the ceremony.

(6) (U) NLT 27 MAR 26, Invitations for the ceremony will be sent with an RSVP of NLT 10 APR 26.

(7) (U) NLT 10 APR 26, award nominees and nominators who plan to attend the ceremony must send an RSVP to the AVCC.

(8) (U) *Appendix 01 (The 1<sup>st</sup> Armored Division and Fort Bliss Annual Volunteer Awards Nomination Packet)* can be downloaded at [www.bliss.armymwr.com](http://www.bliss.armymwr.com). Search AVC.

(9) (U) Operational Timeline.

DTG	EVENTS	ATTENDEES	LOCATION
27 FEB 26	Judges Names Due	BDE/Separate BN/Volunteer Agency Representatives	By email to AVCC
06 MAR 26	Nominations Due	Fort Bliss Units and Representatives	FRC, Bldg. 250 Club Rd- fortblissvolunteer@yahoo.com
11 MAR 26	Judging Panel Convenes	BDE/Separate BN/Volunteer Agency Representatives	FRC, Bldg. 250 Club Rd
NLT 23 1330 APR 26	Seating Chart Complete	1AD Protocol	CBCC 11199 Sergeant E Churchill St.
NLT 24 1000 APR 26	Site Set-Up	MWR	CBCC 11199 Sergeant E Churchill St.
24 1130 APR 26	Rehearsal	MWR, 1AD Protocol, Awardees	CBCC 11199 Sergeant E Churchill St.
24 1330 APR 26	Volunteer Award Ceremony Begins	Volunteers and Guests	CBCC 11199 Sergeant E Churchill St.
24 1600 APR 26	Ceremony Ends /	MWR	CBCC

UNCLASSIFIED

**OPORD 25424 (1ST ARMORED DIVISION AND FORT BLISS ANNUAL VOLUNTEER AWARD CEREMONY CY26)**

	Site Break-Down	11199 Sergeant E Churchill St.
--	-----------------	--------------------------------

**4. (U) Sustainment. Not used.**

**5. (U) Command and Signal.**

a. (U) Command. DFMWR is the primary staff proponent.

b. (U) Signal.

(1) (U) Army Community Service (ACS), Supervisory ACS Specialist POC is Mr. Manuel Lara at 915-569-5577 or manuel.lara2.civ@army.mil.

(2) (U) Army Volunteer Corps (AVC) Coordinator POC is Mrs. Yvette Ramirez, at 915-569-7733 or yvette.ramirez2.civ@army.mil.

**ACKNOWLEDGE:**

CROOKS  
BG

**OFFICIAL:**

///ORIGINAL SIGNED///

EDMONDSON

G3 (HSMC)

**ANNEXES:**

Appendix 01 (Fort Bliss Annual Volunteer Ceremony Nomination Packet)