

Where the multiple child discount fee (15%) is applicable it is applied to the least expensive program. However, if you have a child in an FCC home as well as a center based program, be sure to let the administrative assistant taking your payment know so that we can ensure that the discount was applied properly to your center based child care fee.

**Sports Fees** – Fees are due upon enrollment. Ask about coaches discounts.

Sports	Rate	Multiple Child Discount	Sports	Rate	Multiple Child Discount
Developmental Sports for children ages 3-4 years.	\$25.00	\$22.00	Lacrosse, Roller Hockey, Field Hockey,	\$65.00	\$56.00
Soccer, Flag Football, Track & Field, Volleyball, Basketball, Baseball, Softball, Wrestling	\$45.00	\$38.00	Ice Hockey	\$80.00	\$68.00

**SKIESUnlimited:** Class fees range from \$20.00 to \$280.00, holidays and extra weeks within the month have been calculated into fees. **Fees are due upon enrollment, no exceptions.** As per Army Guidance there are no parent participation or multi-child discounts available for classes.

**Part Time care:** When enrolled in this program you will receive care in the AM until 1200 or in the PM until 1800 hours a day, **Monday – Friday only** for the calendar month. Any hours used after 1200 if you have morning hours or before 1200 if you have afternoon hours will be charged at the current hourly care rate and must be paid on the day that care is received. There is no refund for hours not used each day.

**Hourly Care:** The hourly child care rate is \$4.00 per hour. **THERE WILL BE AN AUTOMATIC NO SHOW FEE OF \$8.00 FOR ANY UNCANCELLED RESERVATION.** Reservations for hourly care are required to guarantee a space and can be made up to four weeks in advance. **School age youth may use hourly care up to 5 hours a week.** Hourly care fees are due at the time of service. **Families with unpaid balances will be denied use of care until the balance is paid in full.**

**Occasional School Age Users:** For school age youth 6 years and older: School age patrons can receive up to 4 hours of free *occasional drop-in* care during weekday duty hours (0530-1800) **per month**. The intention of this option is to ensure that soldiers who don't need child care on a regular basis have an option, i.e., parent/teacher conferences, formation/runs, or doctor appointments. Our regular SAS patrons receive an equivalent proportional off-setting discount in their monthly fees. Unused hours **may not** be accumulated month to month.

**Payment of monthly fees:** Payments for services are due in advance of the service to be provided. Payments will be late after 1800 on the 5<sup>th</sup> business day after and including the 1<sup>st</sup> and 15<sup>th</sup> of each month. **A late fee of \$10 per child, per payment cycle will be automatically assessed on the 6<sup>th</sup> business day of each missed cycle. Households in arrears on the last day of the month will be placed in a delinquent status and your children will be suspended from services until the household balance (including late fees) is satisfied.** Parents enrolling during the month will have their fees prorated for that month. Families who PCS before the end of the month can have their fees for that month prorated with a two week notification of their last day. **Failure to give a two week notice will result in customary charges for that time period.** All federal holidays, fall, winter and spring breaks have been calculated into the structure of the fees, therefore no credit will be given. Fees paid guarantee your child's space in the CYSS program as long as the fees are paid in advance.

**Financial Hardships:** Financial hardships can be considered **before** your household becomes delinquent. CYSS can not arbitrarily grant an exception, the Garrison Commander may temporarily adjust fees for individual families based on financial hardship or other special circumstances on a case by case basis. **Families whose child care fees are 25% or more of their Total Family Income (TFI) may request a hardship review.** See any facility director for a copy of the hardship application process.

**Late Pick Up Fee:** Late Pick Up fee is \$1.00 per minute up to 15 minutes per family, per site after 1800 hours Monday – Friday and 2300 on Saturday. Later than 15 minutes, an additional charge of \$5.00 per child, per site, for the remainder of the hour and then \$5.00 per child, per site for each hour thereafter. In the event your child is left 15 minutes past closing, and the emergency designee cannot be reached, the Ft. Bliss Military Police will be called to locate you. Please call the center if any emergency arises and you will be late. CYSS personnel will assist you in finding alternative child care. **Late pick up fees must be paid before being allowed back into care.**

**Parent Participation Discount:** Parents may receive a 10% discount on their monthly bill for volunteering. Credits may be earned for participating in a variety of activities: in your child's classroom, attending monthly parent participation opportunities to include the Parent Advisory Council and others. All parent participation activities **MUST** be approved by the CYSS Director. Credits are not transferable between families.

**Vacation Credits/Refunds:** Two/four weeks of credit will be granted for vacations per registration year, depending on the fee program you selected at the beginning of your registration year. They must be used in one week blocks but could be used together. Vacation credits not used during the registration year are forfeited. Refunds on fees are not authorized for child absences of less than 2 weeks or short term (3 days or less) program closures due to inclement weather.

**CDC and SAC Hours of Operation:** 0530-1800 (Mon-Fri) and 1300-2300 on one Saturday a month at the Milam Child Development Center (CDC). Call any CDC or SAC to make a reservation. Care on the weekend is not included in any of the fees listed on the first page. All weekend care is hourly care and must be paid when you pick up your child.

**For Income Tax Purposes; EIN: 90-0823515**