**ADMISTRATIVE & OPERATIONAL PROCEDURES FOR CONDUCTING**

**FORT BLISS – CLAUS AND PAWS 5K**

 **7 DECEMBER 2019**

1.**REFERENCES:** a. AR 215-1, Non-appropriated Fund Instrumentalities and, Morale, Welfare

and Recreation Activities, 24 September 2010.

2. **WHAT:** Fort Bliss Sports, Fitness & Aquatics – Claus and Paws 5K fun run.

3. **WHEN:** 7 Dec 2019 – race starts at 0900

4. **WHERE:** Soto Physical Fitness Center, BLDG 20751.

5. **ELIGIBLITY** Open to Active Duty, Family Members, DOD/DA Civilians, Retirees, and the El Paso Community.

6. **Prizes:**  Best Dressed Adult 18+: Male & Female

Best Dressed Kids 17 yrs. & younger: Male & Female

Best Dressed Dog

7. **REGISTRATION:**  **Pre-Register**: at Stout, Soto, Milam, through 1 DEC 2019. Raceroster.com

 Through 4 DEC 2019

 $15 for everyone

 **Late Registration On-Site:** 7 Dec 2019, 0730-0830 at Soto PFC

$25 for everyone

 Kids 16-17 yrs. must have a waiver signed by a parent.

 Kids 10-15 yrs may participate with a parent present at event/signed waiver

 by parent.

 Kids 9 yrs and younger can participate with a participating parent.

Commemorative t-shirts for all registered participants. *Sizes are not guaranteed*.

 8. **PACKET PICK UP:** On-Site Packet Pickup 7 Dec 2019, 0730-0830 at Soto Physical Fitness Center, BLDG # 20751.

 9. **SAFETY BRIEF:**  8:45am at Soto Physical Fitness Center outside near start line.

10. **START TIME:** 0900, 7 December 2019

11**. AWARD CEREMONY:** Begins at 1000

12**. MEDICAL SUPPORT**: Medical coverage will be provided.

13. **EVENT DIRECTOR**: Teia Mack, 744-5785/Stacey Hernandez, 744-2444.

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Teia Mack

Intramural Sports Coordinator

Fort Bliss, TX