**ADMINISTRATIVE & OPERATIONAL PROCEDURES FOR CONDUCTING**

**FORT BLISS – CLAUS AND PAWS 5K**

 **5 DECEMBER 2020**

1.**REFERENCES:** a. AR 215-1, Non-appropriated Fund Instrumentalities and, Morale, Welfare

and Recreation Activities, 24 September 2010.

2. **WHAT:** Fort Bliss Sports, Fitness & Aquatics – Claus and Paws 5K fun run.

3. **WHEN:** 5 Dec 2020 – race starts at 0900

4. **WHERE:** Soto Physical Fitness Center, BLDG 20751.

5. **ELIGIBLITY** Open to Active Duty, Family Members, DOD/DA Civilians, Retirees, and the El Paso Community.

6. **REGISTRATION:**  **Pre-Register**: at Stout, Soto, Milam Physical Fitness Centers, through 3 DEC 2019.

 $20 – Active Duty

 $20 – All others

Children participating in run must pay for registration (kids in stroller are free, but will not receive a t-shirt)

 **Late Registration (Doesn’t include T-shirt):** 5 DEC 2020, 0730-0830 at Soto PFC

$20 – Active Duty

 $20 – All others

Children participating in run must pay for registration (kids in stroller are free)

 Kids 16-17 yrs. must have a waiver signed by a parent.

 Kids 15 yrs. and younger can participate with a participating parent.

Commemorative t-shirts for all registered participants. *Sizes are not guaranteed*.

 7. **PACKET PICK UP:** On-Site Packet Pickup 5 Dec 2020, 0730-0830 at Soto Physical Fitness Center, BLDG # 20751.

**Packet pickup closes at 0830 for ALL RUNNERS, pre-registered and day of. If packet is not picked up by 0830** runners will be allowed on course but will not be eligible for prizes.

 8. **SAFETY BRIEF:**  8:45am at Soto Physical Fitness Center outside near start line.

 9. **START TIME:** 0900, 5 December 2020

10**. AWARD CEREMONY:** 5 Dec 2020, 1000

11. **AWARDS:** a. Best Dressed Adult 18+: Male & Female

b. Best Dressed Kids 17 yrs. & younger: Male & Female

c. Best Dressed Dog

d. T-shirts for all participants. Sizes are not guaranteed.

12**. T-SHIRT SALES:** While supplies last, sales will take place for 30 minutes after the awards ceremony. Sizes are not guaranteed.

13**. MEDICAL SUPPORT**: Medical coverage will be provided.

14. **EVENT DIRECTOR**: Teia Mack, 744-5785/Stacey Hernandez, 744-2444.

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Teia Mack

Intramural Sports Coordinator

Fort Bliss, TX