

**Annex A to OPORD XXX 1ST ARMORED DIVISION AND FORT BLISS ANNUAL
VOLUNTEER AWARD CEREMONY CY26**



Fort Bliss Annual Volunteer Ceremony Nomination Packet

Please select one category

- ☐ Volunteer of the Year
- ☐ Family of the Year
- ☐ Youth of the Year
- ☐ Outstanding Ambassador:
- ☐ Junior ☐ Senior ☐ Officer ☐ Spouse
- ☐ Community Spirit
- ☐ Heart of the Borderland
- ☐ Making a Difference

Candidate Information

Enter name and organization as they should appear on award.

Name: _____

Organization: _____

Unit Address: _____

Phone Number: _____

Personal Email: _____

Number of hours in VMIS: _____

Picture of Nominee included? _____

Nominator Information

Name: _____

Telephone: _____

Email: _____

Organization: _____

Please include form DA4713 from the Volunteer Management Information System
(VMIS) website.

☐ I have notified the nominee of this nomination.

Due Date: 6 March 2026

No Late Submissions Will Be Accepted

Please note: Selected nominees may be photographed during the ceremony. The photo and nomination write up may be displayed on the community information board for local distribution. Point of contact for nominations is Yvette Ramirez, AVCC, 915-569-7733 or e-mail fortblissvolunteer@yahoo.com. Completed nomination forms may also be sent to Army Community Service. This nomination is for the outstanding job the volunteer has performed from January 2025 – December 2025.

Fort Bliss Army Volunteer Corps (AVC) Award Ceremony

Why does this Volunteer deserve to be awarded the
Insert name of Award?

Please answer the following questions as thoroughly and accurately as possible.

- What impact does this Volunteer have on the community and your organization?
- List any special achievements, tasks, or accomplishments made by the Volunteer to your organization or the community.
- Please describe anything else that makes this Volunteer's work stand out amongst their peers.

Due Date: 6 March 2026

No Late Acceptance

UNCLASSIFIED

Fort Bliss Army Volunteer Corps (AVC) Award Ceremony

Fort Bliss Army Volunteer Corps (AVC) Award Ceremony

FORT BLISS VOLUNTEER OF THE YEAR

1. Award Purpose – This award is given to recognize one outstanding volunteer per Brigade or Volunteer Organization. The Volunteers are chosen by the Brigade or Volunteer Organization.

2. Nomination Prerequisites – Volunteers must have made an overall substantial contribution to the mission of an Army activity, Command, or Volunteer Agency. May be awarded to Soldiers, Family Members, or Civilians.

3. Award Description – This award consists of a plaque.

4. Approval Authority – The approval authority for this award is the Brigade Commander, Executive Director or President, or Directorate Chief.

5. Nomination Procedures –

a. Nominators should take the following criteria into consideration: i. Longevity, team player, and leadership.

ii. Volunteer is recognized for individual contributions (this is not an agency award).

iii. Volunteer has an above average impact on the organization or agency served.

iv. Nomination has the approval of the chain of command of the nominating organization.

v. Volunteer must have logged a minimum of 200 hours on VMIS. If no record is available on VMIS, a memo signed by a Colonel (O-6) or the highest senior position in the organization will be accepted.

b. Volunteers will be chosen by the Fort Bliss ACS Advisory Council in a blind site panel.

6. Additional Information - This award is presented at the Annual Volunteer Ceremony.

FORT BLISS VOLUNTEER FAMILY OF THE YEAR AWARD

1. Award Purpose – The Fort Bliss Family Volunteer Award is given to recognize families who volunteer their time and talents to the Fort Bliss and/or the El Paso community in an effort to improve the Army well-being and the well-being of the Fort Bliss Community.

2. Nomination Prerequisites – Active Duty, Reserve, National Guard, Retiree, DOD Civilian, and Civilian Families are eligible for this award. (Families are two or more members related by blood or law.)

3. Award Description – This award consists of a plaque.

4. Approval Authority – The approval authority for this award is any volunteer supervisor.

5. Nomination Procedures –

a. Nominators should take the following criteria into consideration: i. Longevity, team player, and leadership.

UNCLASSIFIED

Fort Bliss Army Volunteer Corps (AVC) Award Ceremony

Fort Bliss Army Volunteer Corps (AVC) Award Ceremony

- ii. Volunteer is recognized for individual contributions (this is not an agency award).
 - iii. Volunteer has an above average impact on the organization or agency served.
 - iv. Nomination has the approval of the chain of command of the nominating organization.
 - v. Volunteer must have logged a minimum of 100 hours on VMIS. If no record is available on VMIS, a memo signed by a Colonel (O-6) or the highest senior position in the organization will be accepted.
 - b. Volunteers will be chosen by the Fort Bliss ACS Advisory Council in a blind site panel.
- 6. Additional Information** – This award is presented at the Annual Volunteer Ceremony.

FORT BLISS OUTSTANDING YOUTH VOLUNTEER

- 1. Award Purpose** – This prestigious award is given to recognize the most outstanding youth volunteer of the year.
- 2. Nomination Prerequisites** – This award may be awarded to unmarried youth ages 13-18.
- 3. Award Description** – This award consists of a plaque.
- 4. Approval Authority** – The approval authority for this award is any volunteer supervisor.
- 5. Nomination Procedures** –
- a. Nominators should take the following criteria into consideration: i. Volunteer has an above average impact on the organization or agency served.
 - ii. Nomination is not dependent on the number of hours served.
 - iii. Nomination has the approval of the chain of command of the nominating organization.
 - b. Volunteers will be chosen by the Fort Bliss ACS Advisory Council in a blind site panel.
- 6. Additional Information** – This award is presented at the Annual Volunteer Ceremony.

FORT BLISS OUTSTANDING AMBASSADOR AWARD

- 1. Award Purpose** – This award recognizes outstanding volunteers who have exemplified community service within the Fort Bliss and El Paso Community. Brigades will be able to submit 1 nominee for each of the sub-categories: Junior Non-Commissioned Officer (NCO), Senior NCO, Officer, and Spouse.
- 2. Nomination Prerequisites** – Volunteers must have made an overall substantial contribution to the Fort Bliss and El Paso Community. Nominees must have logged a minimum of 100 hours on VMIS. If no record is available on VMIS, a memo signed by a Colonel (O-6) or the highest senior position in the organization will be accepted.

UNCLASSIFIED

Fort Bliss Army Volunteer Corps (AVC) Award Ceremony

Fort Bliss Army Volunteer Corps (AVC) Award Ceremony

3. Award Description – This award consists of a plaque.

4. Nomination Procedures – Chosen by Brigade

5. Additional Information – This award is presented at the Annual Volunteer Ceremony.

FORT BLISS COMMUNITY SPIRIT AWARD

1. Award Purpose – This award recognizes three (3) organizations or groups (i.e. Non-Federal Entities, Private Organizations) for strengthening their community through intentional partnerships.

2. Nomination Prerequisites – Nominees understand the importance of service and developing connections between groups and individuals and forge collaborative solutions to meet Fort Bliss and El Paso needs. They exhibit a dedication to their communities that inspires those around them to serve.

3. Award Description – This award consists of a plaque.

4. Approval Authority – N/A

5. Nomination Procedures –

a. A blind site panel will select awardees.

6. Additional Information – This award is presented at the Annual Volunteer Ceremony.

Heart of the Borderland: Honoring Ft. Bliss Soldiers Serving in the El Paso Community

1. Award Purpose – This award is given to recognize one outstanding Volunteer per Brigade. The Brigade will choose the volunteer.

2. Nomination Prerequisites – Volunteers must have made an overall substantial contribution to the El Paso Community. Nominee must have volunteered for a minimum of three separate organizations within the El Paso community and logged a minimum of 100 hours on VMIS. If no record is available on VMIS, a memo signed by a Colonel (O-6) or the highest senior position in the organization will be accepted. May be awarded to Soldiers, Family Members, or Civilians.

3. Award Description - Plaque

4. Nomination Procedures – Chosen by Brigade.

5. Additional Information – This award is presented at the Annual Volunteer Ceremony.

Making a Difference Award

1. Award Purpose – To recognize up to three volunteers per Brigade for a significant contribution to the mission of an Army activity, command, staff agency, and to the welfare of the Fort Bliss community.

UNCLASSIFIED

Fort Bliss Army Volunteer Corps (AVC) Award Ceremony

Fort Bliss Army Volunteer Corps (AVC) Award Ceremony

2. Nomination Prerequisites – Nominees are chosen by the submitting Brigade for contributions that may not necessarily qualify the volunteer for other installation or higher awards.

3. Award Description - Certificate

4. Nomination Procedures – Chosen by Brigade

5. Additional Information – This award is presented at the Annual Volunteer Ceremony.

UNCLASSIFIED

Fort Bliss Army Volunteer Corps (AVC) Award Ceremony