

DEPARTMENT OF THE ARMY
COMPANY NAME
BATTALION
FORT BRAGG, NC 28310

UIC

Date

MEMORANDUM FOR Bank name

SUBJECT: Family Readiness Group Account

1. Request COMPANY NAME Family Readiness Group account be modified as follows:
 - a. Add NAME AND SSN to account and signature card.
 - b. Remove NAME from account and signature card.
2. Point of contact for this action is the undersigned at UNIT PHONE.

COMMANDER'S NAME
SIGNATURE BLOCK