

OPORD 25119 (1ST ARMORED DIVISION AND FORT BLISS ANNUAL VOLUNTEER AWARD CEREMONY CY25)

(U) References:

- a. (U) AR 360-1 (Army Public Affairs Program), 8 OCT 20.
- b. (U) AR 608-1 (Army Community Service) 19 OCT 17.

(U) Time Zone Used Throughout the OPORD: Local.

(U) Task Organization: *Not used.*

1. (U) Situation. The United States Army proclaims 20-26 APR 25 as National Volunteer Week. Fort Bliss recognizes outstanding volunteers for their service to the local community and the Installation by hosting the Annual Volunteer Award Ceremony.

2. (U) Mission. On 25 1330 April 25, The Fort Bliss Community hosts the Annual Volunteer Awards Ceremony, at the Centennial Banquet and Conference Center (CBCC) to thank community volunteers for their selfless service and to encourage others to volunteer their time and efforts within the community.

3. (U) Execution.

- a. (U) Commander's Intent. *Not used.*
- b. (U) Concept of Operations. This is a three (3) phase operation.

(1) (U) Phase I (Nominations). Phase I begins upon receipt of this order and information is provided to all 1AD and Fort Bliss units, agencies, Soldiers, Families, and Civilians to provide nominations for Volunteer of the Year by submitting volunteer nomination packets. Phase I includes the online submission of the judges POC information to the Volunteer Corps Manager. Phase I is complete on 07 MAR 25, when the submission site is no longer available.

(2) (U) Phase II (Judging). Phase II begins upon the deadline for submission of the Outstanding Ambassadors in the sub-categories of: Junior Non-Commissioned Officer (NCO), Senior NCO, Officer, and Spouse, Community Spirit, Heart of the Borderland: Honoring Ft. Bliss Soldiers Serving in the El Paso Community, Making A Difference Award, Family, Youth and Volunteer of the Year packets on 08 MAR 25. This phase is complete upon conclusion of the selection board on 20 MAR 25.

UNCLASSIFIED

OPORD 25119 (1ST ARMORED DIVISION AND FORT BLISS ANNUAL VOLUNTEER AWARD CEREMONY CY25)

(3) (U) Phase III (Ceremony). Phase III begins on 25 1330 APR 25, with the Volunteer of the Year Awards Ceremony at the CBCC, 11199 Sergeant E. Churchill St. This phase ends at the conclusion of the ceremony NLT 25 1600 APR 25.

c. (U) Scheme of Maneuver. *Not used*.

d. (U) Tasks to Subordinate Units.

(1) (U) 1AD and Fort Bliss Tenant Units.

(a) (U) Upon receipt of order, solicit nominations for the Fort Bliss Army Volunteer Annual Awards.

(b) (U) NLT 07 MAR 25, Brigades, Separate Battalions, and volunteer agencies, identify one (1) representative (SGT or GS-05 and above) to participate on the volunteer award judging panel. Provide name and contact information of representatives to the AVCC in paragraph 5.

(c) (U) NLT 07 MAR 25, submit nominations for Outstanding Ambassadors in the sub-categories of: Junior Non-Commissioned Officer (NCO), Senior NCO, Officer, Spouse, Community Spirit, Heart of the Borderland: Honoring Ft. Bliss Soldiers Serving in the El Paso Community, Making A Difference Award, Family, Youth award, and the Fort Bliss Volunteer of the Year Award to the AVCC using *Appendix 01 (Fort Bliss Annual Volunteer Ceremony Nomination Packet)*.

(d) (U) On 14 0900 MAR 25, provide selected judges to conduct the judging panel at the Family Resilience Center (FRC) Bldg. 250 Club Rd.

(e) (U) NLT 1230 25 APR 25, BPT to send nominees, if selected, to report to the Centennial Banquet and Conference Center (CBCC) to participate in the official ceremony at 1330.

(2) (U) USAG Fort Bliss.

(a) (U) DFMWR.

1. (U) Serve as the primary staff proponent overall responsible for the planning, coordination, and execution of this event.

2. (U) Provide marketing for Fort Bliss Annual Volunteer Ceremony.

3. (U) Showcase the Fort Bliss Volunteer Appreciation Video on the Fort Bliss MWR Facebook page at <https://www.facebook.com/FortBlissVolunteers>.

UNCLASSIFIED

OPORD 25119 (1ST ARMORED DIVISION AND FORT BLISS ANNUAL VOLUNTEER AWARD CEREMONY CY25)

4. (U) Submit official invites for command attendance through 1AD Protocol.

(b) (U) GPAO. Work with the DFMWR to publicize the event as determined appropriate by the internal PAO editorial board regarding timeline, coverage, and placement on public affair platforms.

(c) (U) GRSO. On 25 1330 APR 25, provide a Chaplain for the ceremony invocation. Provide contact info to the AVCC in para 5.

(3) (U) 1AD Protocol.

(a) (U) Assist with seating chart of Fort Bliss Senior Leadership and Spouses for the ceremony NLT 24 hours prior to event.

(b) (U) Send invites for Fort Bliss Senior Leadership and Spouses.

e. (U) Tasks to Staff.

(1) (U) SGS. 25 1330 APR 25, request the presence of the HSMC Senior Commander and Command Sergeant Major at the awards ceremony

f. (U) Coordinating Instructions.

(1) (U) Operational Timeline.

DTG	EVENTS	ATTENDEES	LOCATION
07 MAR 25	Judges Names Due	BDE/Separate BN/Volunteer Agency Representatives	By email to AVCC
07 MAR 25	Nominations Due	Fort Bliss Units and Representatives	FRC, Bldg. 250 Club Rd- fortblissvolunteer@yahoo.com
14 MAR 25	Judging Panel Convenes	BDE/Separate BN/Volunteer Agency Representatives	FRC, Bldg. 250 Club Rd
NLT 24 1330 APR 25	Seating Chart Complete	1AD Protocol	CBCC 11199 Sergeant E Churchill St.
NLT 25 1000 APR 25	Site Set-Up	MWR	CBCC 11199 Sergeant E Churchill St.
25 1330 APR 25	Volunteer Award Ceremony Begins	Volunteers and Guests	CBCC 11199 Sergeant E Churchill St.
25 1600 APR 25	Ceremony Ends / Site Break-Down	MWR	CBCC 11199 Sergeant E Churchill St.

UNCLASSIFIED

OPORD 25119 (1ST ARMORED DIVISION AND FORT BLISS ANNUAL VOLUNTEER AWARD CEREMONY CY25)

(2) (U) Nomination Packets are available now until 06 MAR 25 for FB units and agencies at www.bliss.armymwr.com.

(3) (U) Outstanding Ambassadors in the sub-categories of: Junior Non-Commissioned Officer (NCO), Senior NCO, Officer, Spouse, Community Spirit, Heart of the Borderland: Honoring Ft. Bliss Soldiers serving in the El Paso Community, and Family. Nominees must be registered in the Volunteer Management Information System (VMIS) and are required to have logged a minimum 100 hours for the period of 01 JAN – 31 DEC 24.

(4) (U) Volunteer of the Year Award (01 JAN - 31 DEC 24). Nominees must be registered in the Volunteer Management Information System (VMIS) with a minimum of 200 hours for the period of 01 JAN-31 DEC 24.

(5) (U) Youth Volunteer Award (01 JAN - 31 DEC 24).

(a) (U) Nominees must be registered in the Volunteer Management Information System (VMIS) and are required to have logged a minimum 50 hours for the period of 01 JAN - 31 DEC 24.

(b) (U) Nominees must be 17 years of age or younger.

(6) (U) NLT 29 MAR 25, organizational POCs must provide photos to the ACS/AVC coordinator(s). Photos of Volunteers will be used for a slideshow at the ceremony

(7) (U) NLT 11 APR 25, Invitations for the ceremony will be sent with an RSVP of NLT 18 APR 25.

(8) (U) NLT 18 APR 25, award nominees who plan to attend the ceremony must send an RSVP to the AVCC.

(9) (U) *Appendix 01 (The Fort Bliss Army Volunteer of the Year Awards Nomination Form)* can be downloaded at <http://bliss.armymwr.com/us/bliss/>.

4. (U) Sustainment. Not used.

5. (U) Command and Signal.

a. (U) Command. DFMWR is the primary staff proponent.

b. (U) Signal.

(1) (U) Army Community Service (ACS), Supervisory ACS Specialist POC is Mr. Manuel Lara at 915-569-5577 or manuel.lara2.civ@army.mil.

UNCLASSIFIED

**OPORD 25119 (1ST ARMORED DIVISION AND FORT BLISS ANNUAL VOLUNTEER
AWARD CEREMONY CY25)**

(2) (U) Army Volunteer Corps (AVC) Coordinator POC is Mrs. Yvette Ramirez, at
915-569-7733 or yvette.ramirez2.civ@army.mil.

ACKNOWLEDGE:

TAYLOR
MG

OFFICIAL:

//ORIGINAL SIGNED//
GARDNER
G3

ANNEXES:

Annex R (Reports)

Appendix 01 (Fort Bliss Annual Volunteer Ceremony Nomination Packet)

UNCLASSIFIED