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Headquarters, 1st Armored Division
Fort Bliss, TX 79918
19 1700 JAN 22

OPORD 22126 (2022 FORT BLISS VOLUNTEER WEEK)

References:

- a. (U) AR 360-1 (Army Public Affairs Program), 25 MAY 11.
- b. (U) AR 608-1 (Army Community Service) 19 OCT 17.
- c. (U) FBTX Memorandum, Fort Bliss Work Safe, Live Safe Order, 11 JAN 22.

Time Zone Used Throughout Order: Local.

Task Organization: Not used.

1. (U) Situation. The United States Army proclaims 17-23 APR 22 as National Volunteer Week. Fort Bliss recognizes outstanding volunteers for their service to the local community and the Installation by hosting the Annual Volunteer Award Ceremony.

2. (U) Mission. The Fort Bliss Community hosts the Annual Volunteer Awards Ceremony on 21 1330 APR 22, at the Centennial Club in order to thank community volunteers for their selfless service and to encourage others to volunteer their time and efforts within the community.

3. (U) Execution.

a. (U) Commander's Intent. Ensure Fort Bliss units and agencies are aware of the Fort Bliss Volunteer Award Ceremony, comply with COVID-19 guidance and mitigation requirements for the ceremony, and encourage others to participate in the Volunteer Program as we recognize volunteers at the award ceremony.

(1) (U) Purpose. Recognize Fort Bliss volunteers and increase visibility of National Volunteer Week throughout the community.

(2) (U) Key Tasks.

(a) (U) Selected units identify one (1) representative (SGT or above and GS-05 or above) to sit on the volunteer judging panel.

(b) (U) Nominate, select, and recognize Fort Bliss Army Volunteer Week Awardees.

(c) (U) Nominate, select, and recognize the 2022 Volunteer of the Year.

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(d) (U) Execute the Volunteer Awards Ceremony IAW COVID-19 guidelines, restrictions, and the current Fort Bliss Work Safe, Live Safe Order with minimal on-site attendance while maximizing audience viewing via Facebook Live.

(3) (U) End State. Conduct a safe and successful Volunteer Awards Ceremony and increase visibility of National Volunteer Week activities.

b. (U) Concept of Operations. This is a three (3) phase operation.

(1) (U) Phase I: Nominations. Phase I begins upon receipt of this order and volunteer award nomination information is provided to all 1AD and Fort Bliss units, agencies, Soldiers, Families, and Civilians. The key tasks for Phase I include the online submission of the judges POC information to the Volunteer Corps Manager in paragraph 5.b.(1), and unit submissions of nominations. Phase I is complete on 11 MAR 22, when the submission site is no longer available.

(2) (U) Phase II: Judging. Phase II begins upon the deadline for submission of the Volunteer of the Year packets on 11 MAR 22. The key task for Phase II is the judging of all nominations and selections of the award recipients. Phase II is complete upon conclusion of the selection board on 18 MAR 22.

(3) (U) Phase III: Ceremony. Phase III begins on 21 1330 APR 22, with the key task of conducting the Volunteer of the Year Awards Ceremony at the Centennial Club, 11199 Sergeant E. Churchill St. This phase ends at the conclusion of the ceremony NLT 1500 APR 22.

c. (U) Scheme of Movement and Maneuver. Not used.

d. (U) Tasks to Subordinate Units.

(1) (U) 1AD and Fort Bliss Units.

(a) (U) NLT 04 MAR 22, Brigades, Separate Battalions and volunteer agencies, identify one (1) representative (SGT or GS-05 and above) to participate on the volunteer award judging panel and provide name and contact information of representatives to the POC in paragraph 5.b.(1).

(b) (U) NLT 11 MAR 22, submit nominations for the Outstanding Volunteer Awards to the DFMWR POC in paragraph 5.b.(1) using the Fort Bliss Army Volunteer Week Awards Nomination form (Appendix 1 to Annex Q - Fort Bliss Army Volunteer Week Awards Nomination Form).

(c) (U) NLT 11 MAR 22, submit nominations for Volunteer of the Year to the DFMWR POC in paragraph 5.b.(1) using the Volunteer of the Year nomination form (Appendix 2 to Annex Q - Fort Bliss Volunteer of the Year Nomination Form).

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(d) (U) On 18 0900 MAR 22, provide selected judges to conduct the judging panel at the Family Resilience Center (FRC) Bldg. 250 Club Rd. The POC for this task is listed in paragraph 5.b.(1).

(2) (U) Garrison Command.

(a) (U) DFMWR.

1. (U) Upon receipt of this order serve as the primary staff proponent overall responsible for the planning, coordination and execution of this event. The POC for this task is listed in paragraph 5.b.(1).

2. (U) Upon receipt of this order provide marketing and sponsorship for Fort Bliss Volunteer Week activities. The POC for this task is listed in paragraph 5.b.(1).

3. (U) Upon receipt of this order showcase the Fort Bliss Volunteer Appreciation Video on the Fort Bliss MWR Facebook page at <https://www.facebook.com/FortBlissVolunteers>. The POC for this task is listed in paragraph 5.b.(1).

4. (U) Upon receipt of the awardee information from the judging panel, submit official invites for command attendance thru 1AD Protocol. The POC for this task is listed in paragraph 5.b.(1).

5. (U) Upon receipt of this order, using current COVID-19 health and safety guidance, identify risks and implement COVID mitigation measures for all participating personnel attending the event. If required and NLT 45 days from event execution, have an approved exception to Policy (ETP) and brief senior leadership on event procedures, venue setup, itinerary, and timeline. The POC for this task is listed in paragraph 5.b.(1).

(b) (U) GPAO.

1. (U) Upon receipt of this order work with the DFMWR POC in 5.b.(1) to publicize the event as determined appropriate by the internal PAO editorial board regarding timeline, coverage, and placement on PA platforms.

(c) (U) RSO.

1. (U) On 21 1330 APR 21, provide a Chaplain for the ceremony invocation. The POC for this task is listed in paragraph 5.b.(1).

d. (U) Tasks to Staff. None.

e. (U) Coordinating Instructions.

(1) (U) Safety, health guidance, and COVID-19 restrictions to be adhered to IAW the current Fort Bliss Work Safe, Live Safe Order.

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(2) (U) Timeline.

DTG	EVENTS	ATTENDEES	LOCATION
25 JAN 22 thru 11 MAR 22	Nomination Packets Available	FB units and agencies	www.bliss.armymwr.com
04 MAR 22	Judges Names Due	BDE/Separate BN/Volunteer Agency Representatives	POC in 5.b.(1)
11 MAR 22	Nominations Due	Fort Bliss Units and Representatives	FRC, Bldg. 250 Club Rd- fortblissvolunteer@yahoo.com
18 MAR 22	Judging Panel Convenes	BDE/Separate BN/Volunteer Agency Representatives	FRC, Bldg. 250 Club Rd
NLT 21 1300 APR 22	Site Set-Up	MWR	Centennial Club 11199 Sergeant E Churchill St.
21 1330 APR 22	Volunteer Award Ceremony Begin	Volunteers and Two (2) Guest Only	Centennial Club 11199 Sergeant E Churchill St.
21 1500 APR 22	Ceremony Ends / Site Break-Down	MWR	Centennial Club 11199 Sergeant E Churchill St.

(3) (U) Judging panel convenes 18 0900 MAR 22 at the FRC, Bldg. 250 Club Rd. The POC is in paragraph 5.b.(1).

(4) (U) BPT execute meetings and judging panel deliberations using MS TEAMS. The POC is in paragraph 5.b.(1).

(5) (U) Fort Bliss volunteer nomination packets are available for download effective immediately on receipt of this OPOD through 11 MAR 22 at <http://bliss.armymwr.com/us/bliss/>.

(6) (U) 1AD and Fort Bliss units and volunteer agencies inform Soldiers, Family Members, and civilians that they can nominate volunteers through the Fort Bliss Army Volunteer Corps website found at <https://bliss.armymwr.com/programs/army-volunteer-corps> effective immediately through 11 MAR 22.

(7) (U) The viewing audience can access the three award ceremony time block segments at <https://www.facebook.com/FortBlissVolunteers>.

4. (U) Sustainment. Not used.

5. (U) Command and Signal.

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a. (U) Command. DFMWR is the primary staff proponent for this action.

b. (U) Signal.

(1) (U) Fort Bliss Army Volunteer Corps Manager is Ms. Tephane Hopper at 915-569-7733 or tephane.l.hopper.civ@mail.mil.

ACKNOWLEDGE:

BERNABE
MG

OFFICIAL:

BAKER
G3

ANNEXES:

Annex Q – Knowledge Management

Appendix 1 - Fort Bliss Army Volunteer Week Awards Nomination Form

Appendix 2 - Fort Bliss Volunteer of the Year Nomination Form