**ADMINISTRATIVE & OPERATIONAL PROCEDURES FOR CONDUCTING**

**FORT BLISS – SPIN INTO SUMMER**

**JUNE 24, 2023**

1.**REFERENCES:** a. AR 215-1, Non-appropriated Fund Instrumentalities and, Morale, Welfare

and Recreation Activities, 24 September 2010.

2. **WHAT:** Fort Bliss SFA Group Fitness Program – Spin Into Summer:

 A beach-themed cycling party; 75-minute instructor-led cycling class

3. **WHEN:** June 24, 2023 – event starts at 0900

4. **WHERE:** Soto PFC

5. **ELIGIBLITY:** Open to Active Duty, Family Members, DOD/DA Civilians, Retirees, and the El Paso Community.

6. **REGISTRATION:**  June 1 – June 24, 2023 / $15 Fee / $5 Late fee (if registering on June 24)

7. **SAFETY BRIEF/CHECK IN:** 0900 (Soto PFC)

8. **START TIME:** 0900

9**. SALES/PRIZES/GIVEAWAYS:** Door prizes and giveaways available.

 T-shirts are included in registration fee.

 While supplies last, sales will take place at the Soto PFC front

 desk after the completion of the event.

10. **EVENT DIRECTOR**: Chastity Jose, 744-5790

//original signed//

Chastity Jose

Fitness Coordinator

Fort Bliss, TX